YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	Sinhgad Institute of Business Administration and Research
• Name of the Head of the institution	Dr. Dhananjay Mandlik
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02067571101
• Mobile no	9623448939
• Registered e-mail	director_sibar@sinhgad.edu
• Alternate e-mail	directormca_sibar@sinhgad.edu
• Address	Sr. No. 40/4A+4B/1, Near PMC Octroi Post, Kondhwa-Saswad Road, Kondhwa (Bk)
• City/Town	Pune
• State/UT	Maharashtra
• Pin Code	411048

2.Institutional status

• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

- Financial Status **Self-financing**

- Name of the Affiliating University **Savitribai Phule Pune University**

- Name of the IQAC Coordinator **Archana N Nair**

- Phone No. **02067571102**

- Alternate phone No. **02067571163**

- Mobile **9764178714**

- IQAC e-mail address **archana.nair@sinhgad.edu**

- Alternate Email address **netra.patil@sinhgad.edu**

3.Website address (Web link of the AQAR (Previous Academic Year) http://cms.sinhgad.edu/media/531831/2020-2021_aqar_report.pdf

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://cms.sinhgad.edu/media/532353/1.1.1%20academic%20calendar%20-%202021-2022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.47**	**2018**	**02/11/2018**	**01/11/2023**

6.Date of Establishment of IQAC **30/11/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MBA	Govt. of lndia Post Matrick Schlarship	DBT	2021 (365)	14260000
MBA	Post Matric Tution fee and Examination fee (Free ship)	DBT	2020 (365)	2480000
MBA	Post Matric Scholarhsip scheme (Govt. of lndia)	DBT	2020 (365)	775000
MBA	Rajarshi Chattapati Shahu Maharaj Shikshan Shulka Shishyurtti Yojan (EBC)	DBT	2020 (365)	6888800
MBA	Tution Fee and Examiniation Fee to oBC Student	DBT	2020 (365)	3513288
MBA	Tution Fee and Examiniation Fee to VJNT Student	DBT	2020 (365)	5786592
MBA	Tution Fee and Examiniation Fee to SBC Student	DBT	2020 (365)	964432

MCA	Govt. of lndia Post Matrick Schlarship	DBT	2020 (365)	2143000
MCA	Post Matric Tution fee and Examination fee (Free ship)	DBT	2020 (365)	182000
MCA	Post Matric Scholarhsip scheme (Govt. of lndia)	DBT	2020 (365)	180000
MCA	Rajarshi Chattapati Shahu Maharaj Shikshan Shulka Shishyurtti Yojan (EBC)	DBT	2020 (365)	5059194
MCA	Tution Fee and Examiniation Fee to oBC Student	DBT	2020 (365)	177 0454
MCA	Tution Fee and Examiniation Fee to VJNT Student	DBT	2020 (365)	1453410
MCA	Tution Fee and Examiniation Fee to SBC Student	DBT	2020 (365)	641992

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   `4`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Faculty and Student Copyright Published Innovation Competitions were conducted to encourage students Institute Innovation Cell under MoE established. Significant number of students and faculties completed MOOC. Motivated and rejuvenated students with cultural and sports activities`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
IPR awareness among the faculty and students by workshops and seminars	6 Faculty and Student Copyright Published and 4 in filing process
Project competitions and ideation meets to be arranged to encourage students towards innovation	Aavishkar Competition conducted and entries sent for Zonal Level
Establishment of IIC	IIC formed and successfully completed activities as per IIC Calendar
Academic Bank of Credit (ABC) to be undertaken	All students have ABC ID
Infrastructure for Online Academic Video Channel	A lab with complete set-up and shooting facility created
MOOC courses registration to be increased	Significant number of students and faculties completed MOOC
Cultural Celebrations to be conducted	Cultural Week for student, Women's Day Program with involvement of Parents Celebrated
Outreach Programs to be conducted	Cleanliness Drive, Industrial Visit, programs for local community held.

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	06/06/2022

14.Whether institutional data submitted to AISHE

Part A

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- Name of the statutory body

Name	Date of meeting(s)
IQAC	06/06/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	04/01/2023

15. Multidisciplinary / interdisciplinary

Sinhgad Institute of Business Administration and Research is a Techno-managerial institute. We bring together the students from MBA and MCA to form innovative ideas. Various competition and events are held where students of different streams come together. Our campus holds commerce and pharmacy colleges too. SIBAR is formulating plans to collaborate with them on various fronts to bring forth ideas and collaboration. SIBAR is affiliated to Savitribai Phule Pune University, so the cross-cutting courses have not been introduced yet. But off-syllabus collaboration take place being in the same campus.

16. Academic bank of credits (ABC):

Sinhgad Institute of Business Administration and Research has brought onboard the ABC for all its students. We started off by conducting a seminar for students on the use and benefits of ABC. The seminar gave them a chance to understand the importance and purpose of academic credit bank in the long run. This too gave them a chance to present any question and get their doubts cleared from the experts. It was made compulsory for all our students to create their login on the ABC site before filling up their exam forms. Their details to be entered on the web site and must create logins, any problems faced by students are handled by the academic coordinators. This will be followed for the newly admitted students too. Thus, we have all our students with ABC IDs as per the requirement of NEP 2020.

17. Skill development:

Skill development refers to identifying the skill gap in students and ensuring that he or she
develops these skills. Skills determine the ability to achieve goals and execute better plans. The
main objective was to train our students in various skills as per industry requirement . Our
motto behind that was clear to have an empowered workforce.The skill-set include soft skill, techincial skills and managerial skills.
However, SIBAR developed students with knowledge-skill-competency. Institute could not
ignore the various challenges of skill development related to students. SIBAR is affiliated with
Savitribai Phule Pune University (SPPU) which is already having a gradable subject of Skill
Development for each semester. These subjects provide students'

knowledge as well as
improving their skills also.
SIBAR is organizing training or add on courses for our students
to improve their skills which will
be helpful for their employment.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

SIBAR in its implementation of the NEP is focused on IKS. The
institute has started work in this direction by encouraging
faculties to undertake course and FDPs based on IKS. This has
helped faculties in imbibing the IKS.

As most of our students come from rural part of the state,
instruction language is switched by the faculties from english to
vernacular and vice versa for students understanding. A lot more
and in depth understanding is required for implementing it in the
current academics.

At SIBAR we also celebrate all festivels of national and cultural
importance to keep our students aware of the rich cultural
heritage of our country.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-based education (OBE) is education in which an emphasis
is placed on a clearly
articulated idea of what students are expected to know and be
able to do, that is, what skills
and knowledge they need to have, when they complete a course. It
is sometimes also
called performance-based education and is an attempt to measure
educational effectiveness
based on results rather than on inputs such as time students
spend in class. The student
learning outcomes constitute the criteria by which curriculum is
developed or redesigned,
instructional materials are selected, teaching methods are
adopted, and evaluation is
conducted.
The revised MBA/MCA Curriculum 2019/ 2020/2022 is build on the
implementation of the
Choice Based Credit System (CBCS) and Grading System initiated in
the AY 2013. SIBAR has initated CO-PO Mapping and attainment
calculation for both the programs.
Curriculum takes the MBA/MCA Programme to the next level in terms

of implementing OBE along with the CBCS and Grading System.

OBE Approach:
Outcomes are about performance, and this implies:
a) There must be a performer – the student (learner), not only the teacher.
b) There must be something performable (thus demonstrable or assessable) to perform.
c) The focus is on the performance, not the activity or task to be performed.

20.Distance education/online education:
SIBAR providing offline education. In our curriculum, online or distance education courses are to be counted as add on courses which are provided to our students as online certification courses which improves their knowledge and employability skills. SIBAR facilitates MOOC courses for our students and staff through NPTEL SPOC. Currently, SIBAR providing Easylib software for library automation as well as Language Lab for providing students e-learning facilities.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**2**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**721**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2	**167**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**255**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**40**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**36**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**22**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**3142185**
4.3 Total number of computers on campus for academic purposes	**577**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

I-Planning: Academic Calendar(AC) is designed at the beginning of each semester considering all the stakeholders. The AC includes dates given by SPPU for commencement and end ofsemester, all Examinations, holidays, internal assessment, and events, etc. Subject choices are invited fromfaculties and are allocated as per their expertise. Course files are prepared and setvarious evaluation parameters for continuous assessment. Students' viewpoint is also considered through feedback for necessary modifications. Students are categorized as slow and fast learners. Add-on programs are organized. The required infrastructure forsemester is kept ready. Induction program for new admissions includes ice-breaking sessions, personality development, SIBAR culture, SPPU examination pattern, SIBAR code of conduct.

II-Implementation: IQAC is formed according to the norms of NAAC. The focus is on quality delivery of curriculum and continuous assessment of the students. MCA department has special emphasis on Project Based Learning and Case Study Based Teaching. For MBA students Harvard Case Study sessions are organized for real life exposure. Students are exposed to different tutoring practices like, mentorship programs, and guest lecturers from eminent personalities from industry. Summer internship for MBA and six month industrial projects for MCA are monitored. Remedial classes are arranged for slow-learners. Students give subjectwise feedback twice a semester. Corrective action is taken by the authorities, if required. Students are encouraged to take MOOC courses related to their subject.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://cms.sinhgad.edu/media/532362/1.1.1%20time%20table%20-%202021-2022.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

University website provides its academic calendar declaring the start and end date of semester, schedule of examination form submission, tentative examination schedule. The institute prepares

its academic calendar and incorporates university guidelines on practical examinations, list of holidays, external examinations, and internal assessment, along with co-curricular and extra-curricular activities. Academic plan is prepared at the start of each semester. It was displayed on MS Teams for the online semester and on notice board for offline semester.

The C.I.E mechanism used at the institute is transparent. Methodology is discussed with students in the induction program and in their respective classes. Generally, assignments, class tests, prelims, project presentations, and some subject specific evaluation methods are used. The students are informed about the types of exams associated with each subject, the marking scheme, the evaluation scheme, judging criteria, schedules etc. The academic calendar is strictly followed. Students are exposed to guest lecturers from eminent personalities from industry. Summer internship for MBA students and six-month Industrial training for MCA students is mandatory and is evaluated continuously and by SPPU examiners.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://cms.sinhgad.edu/media/532359/1.1.1%20result%20analysis%20-%202021-2022.pdf

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University | B. Any 3 of the above |

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

465

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As the students need to sustain in the corporate world, along with the technical knowledge they should also be imparted the ethics. There are certain courses which are run along with the prescribed syllabus. The subjects like Human Rights, Cyber Security, Indian Ethos.

Human Rights: To propagate the ideals of the Human Rights to develop a value based society, this subject was introduced by SPPU. This course helps to make the students ideal citizen of the state and the country, by sensitizing them with Human Values, Rights and Duties, Legal Instruments and much more.

Cyber Security: Today all types of transactions are being done digitally. To make ourself secure in this vulnerable cyber world, the students are made aware of the cyber threats and the measures that can be taken to safeguard ourselves.

Skill Development includes soft skills and event management that help students to survive in the corporate world.

Indian Ethos in Management refers to the values and practices that the culture of India (Bharatheeya Sanskriti) can contribute to service, leadership and management. The holistic management strategy is based on the spiritual principles of union, self-awareness, and the non-dual idea.

Corporate social responsibility is responsibility towards society in the sense of sustainable business practices. Sustainability relates to the reduction of environmental impact through reduction of consumption (reduce, recycle, reuse).

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

326

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	A. All of the above

from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	http://cms.sinhgad.edu/media/532365/1.4.1%20analysis.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://cms.sinhgad.edu/media/532368/1.4.2%20action%20taken.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

349

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

162

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute clearly identifies the slow and advanced learners based on the qualifying exam marks, entrance examination scores of the students, class participation, responsiveness and queries raised during classes, participation in events.

Slow Learners

The Bridge courses are conducted at the beginning of the semester which proves to be very useful for the slow learners. This enables to bring the students on the same level. Remedial classes are arranged for the slow learners. The mentors monitor the students closely and direct them to specific course teacher for extra coaching. Special attention is provided by their project mentors and guides during Miniprojects, Projectsand Summer Internship Program. The mentors help the slow learners to develop their personality and move ahead based on the personal discussions and observations.

Advanced Learners

Advanced learners are encouraged to participate in competitions, technical events, Avishkar and research projects, business plan competitions, management games and different activities under Institution Innovation Council (IIC). They are given opportunities and platforms to showcase their talents and explore challenging avenues. They are encouraged to help their fellow students in the studies and projects, volunteer in organizing various events and are appointed as Class Representatives and Student Representatives Members on various committees.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
726	**40**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institute strongly believes that student learning is very important than merely mugging up theoretical concepts. Therefore the teaching-learning methodology is so designed that every student gets involved in activities and learns concepts in an experiential way. The pedagogy adopted is taking into consideration the different learning styles of students. The faculty members make use of interactive methods which are student centric so as to enhance the learning experience of the students.

Experiential Learning Methods: These activities make learners reflect on their experience of doing something, so as to gain conceptual insight as well as practical expertise. The methods adopted are

1.Project based learning

2. Industry Internships

3.Laboratory Experiments

Participative Learning Methods:

The students are engaged by making them actively participate in group activities.This enables them to develop leadership qualities amongst students and also teach them to work in teams. This is

achieved through group discussions, ice-breaking games, debates, roleplay, question and answer sessions.

Problem Solving Methods:

Students learn through the experience of solving problems. Case studies and assignments and case studies are incorporated in the subject.

The institute invites eminent academicians, professionals and corporate executives by organizing guest lectures, workshops, conferences and seminars.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members use ICT technology to improve the teaching and learning process and enrich the academic environment. The institute provides e-learning atmosphere in the classroom. LCD projectors, computer/laptops, wired network (LAN), wireless network (Wi-Fi), internet (45 mbps leased line), computers andserver are used in the classrooms. MS Teams app is used to deliver lectures online, communicate, provide material and syllabus,announcements,tests,assignments. Various online softwares are integrated with teacher's explanation and students are encouraged to learn and practice through interactive activities. WhatsApp groups are used to address student queries, mentor and share information.

The faculty members also use e-books, e-journals etc for teaching.Faculty members have achieved competencies in using various ICT platforms such as Sinhgad APP, HBPS and NDL, ProQuest Management Databases, JSTOR, National Digital Library, NPTEL Lectures and Videos. In addition, they use LCD projector, google groups, google docs, Microsoft powerpoint, google classroom, whatsapp, youtube,. Notes in the form of soft copy, PPTs, etc. are provided tostudents.

Wifi facility is also available in the campus and hostels for the

students and staff. The library also provides access to online journals freely available in public domain and journals subscribed on the advice of faculty.

Web Link :http://cms.sinhgad.edu/media/532255/2.3.2%20-%20ict%20en abled%20tools%20for%20learning.pdf

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

37

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

254

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal Evaluation is implemented in the institute for keeping close watch on the students' progress in academics. SPPU has provided the guidelines for implementing continuous internal evaluation in the course syllabus. It contains both curricular and co-curricular activities.

Tools used for Internal Assessment:

Internal Assessment involves parameters like Tests, Prelim Examination, Assignments, Practicals , Presentations, Projects, GD

& PI, Case study, Viva-voce and Quiz. The faculty is free to select the parameters for evaluation for his/her subject .

The common subjects like soft skills are assessed by the faculty members of same subjects from other departments so as to get fair evaluation.

Transparency in the execution of Continuous Internal Assessment:

The whole CIE system is transparent. Students are informed about the whole CIE implemented at the institute through notices, announcements on MS Teams and through WhatsApp groups. After each assessment the results are communicated to the students. The students are welcome to discuss the model answers, evaluation criteria and marks obtained.

Robustness in the mechanism of internal assessment:

The Question papers are set uniformly as per SPPU guidelines. COs are mapped while designing the question papers. Assessment is rechecked by alternative faculty for unbiased approach.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal Examination (Institute Level) – is conducted by the Institute. Grievances related toindividual courses are handled byrespective teachers. Internal Examination grievances are resolved during feedback sessions for Class tests, and End-term Examinations. If any discrepancy is observed,respective course faculty takescorrective measures to solve the grievance. If requiredchanges in the marks allotted are done byrespective course teacher and the same are communicated toInternal Marks Team.

Online tests/quizzes/MCQ based exams are conducted on MS Teams or google forms. Results of these tests are displayed tostudents immediately after submission of the tests. Hence complete transparency is maintained

The Examination Committee addressesgrievances related tointernal

examination as well as university online and theory examination. Institute appoints a Senior Supervisor who monitors the entire examination process for smooth conduction. Time-tables, schedules and guidelines are provided to the students well before the examinations. Issues faced bystudents duringonline/ theory examinations, are immediately conveyed by the College Examination Officer (CEO) appointed toSPPU authorities andsolutions provided are immediately communicated tostudents. Ifneed may begrievances raised bystudents regarding external/online exams are discussed with the Director and then forwarded toSPPU by examination section.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Education system requires each faculty to be well equipped to bridge the gap between academia and corporate. One step in this endeavour of the education fraternity being that of connecting the dots to enable students embark on their planned journey which revolves around a robust framework of Outcome based education. In order to accomplish this objective, SIBAR gives utmost importance to teaching learning process to align and ensure translation of the organisations Vision & Mission to that of students' aspirations.

The COs and POs are clearly defined by Savitribai Phule Pune University (SPPU). These outcomes are influential in achievingmission and objectives of the Institute as well as University. The COs andPOsare displayed on the institute website. Students are made aware of COs and POs during the Induction Program. The subject faculty also conveys the course outcomes at the beginning ofcourse as well as during the sessions. The hard copy of POs, PSOs and COs of all courses is readily available in the library for faculty members and students.

To ensure effective dissemination of the COs and POs, each course teacher maps COs to POs while designing Concurrent Internal Evaluation. The faculty members create CIE parameters in

correspondence with higher order thinking skills as per Bloom's Taxonomy level. In line with involvement of Students towards completion of assignments, Competency Based Activities as well as innovative activities as a part of Concurrent Internal Evaluation, indicates that COs and POs are effectively disseminated.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://cms.sinhgad.edu/media/532258/2.6.1%20-%20co%20-%20po%20mapping.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Concurrent and continuous evaluation is necessary to track the progress of any student and institute correlates Pos, PSOs, COs which are mentioned in SPPU syllabus. The institute follows the concurrent and continuous evaluation pattern based on the POs, PSOs, COs. The academic evaluation process consists of class tests, assignments, presentations, internal examination, viva-voce, online quizzes, case studies and caselets, project presentations in PBL and laboratory exercises. Each activity is assigned a weightage of marks for the purpose of assessment. Miniprojects developed by students in every semester help to attain the outcome of making the students good analysts, team members, managers and programmers.

Academic evaluation process is assessed using various assessment tools which are informed to students well in advance. Apart from academic evaluation, there is also an evaluation of students based on their performance in co-curricular activities such as Programming competition, website development which helps in creating a highly competitive environment in the institute.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

298

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://cms.sinhgad.edu/media/532261/2.6.3%20-%20pass%20percentage%20of%20students%202021-2022.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://cms.sinhgad.edu/media/532264/2.7%20-%20student%20satisfaction%20survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1000000

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

6

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

All the faculty members play a significant role to drive innovation and start-up ecosystems at campus while connecting with ecosystem enablers. Faculty members of the institute assist the budding managers and technologists. They play the role of a mentor or guide for young minds in their pursuit of innovation and entrepreneurship. It is equally crucial for mentors to have the adequate and right set of mentoring skills. Our Institute actively participates in the AICTE and MOE prescribed activities for themes such as R&D, Design Thinking, IPR, Startups, Innovation and Entrepreneurship. The institution has established the Institution Innovation Council to create an innovation ecosystem and start-up supporting Mechanism.

Functions of IIC, Sinhgad Institute of Business Administration and Research:

- To conduct various innovation and entrepreneurship-related activities prescribed by Central MIC, IIC, Celebration Activities, Self Driven Activities.

- Prepare and follow Quarterly activity calendar

- Organize periodic workshops/ seminars/ interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators.

- Identify and reward innovations and share success stories.

- Network with peers and national entrepreneurship development organizations.

- Maintain IIC portal to highlight innovative projects carried out by institution's faculty and students.

PParticipate and organize idea competitions, mini-challenges etc. with the involvement of industries.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://cms.sinhgad.edu/media/532374/3.2.1%20institution%20has%20created%20an%20ecosystem.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

11

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

File Description	Documents
URL to the research page on HEI website	http://cms.sinhgad.edu/media/532371/3.3.1%20no.%20of%20ph.ds%20registered%20and%20research%20guides.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers

in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Exposures to extension and outreach activities sensitize the students towards social issues. This also leads to legal and social remedies for the matters. The activities conducted lead imbibing the values of social responsibility such as:

· To help people in need and distress

· To understand and share the need of under privileged children

· To promote cleanliness in campus and common places.

· To acquire social values and a deep interest in environmental related issue . Encouraging the students to initiate steps in this regard of Encouraging Women's Day, Gender Equality, Eye and Dental Checkup as a part consciousness and encouraging the students to initiate steps in this regard. WoW (Wealth out of Waste) connects students with the larger social issues in the community and makes them socially responsible sensitive and thus facilitates in the holistic development.

File Description	Documents
Paste link for additional information	http://cms.sinhgad.edu/media/532410/3.4.1% 20-%20extensionactivities2021-2022.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

539

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

4

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute gives highest priority for upkeep of infrastructure facilities which are required as per AICTE & SPPU norms.

The institute has well equipped classrooms, tutorial rooms and adequate computer labs with a capacity of 371 computers having LCD projector, internet connection. Seminar hall has seating capacity of 100 students and auditorium is of 300. The institute has a well-furnished library with a reading hall, a digital library with a large number of reference books, journals and e-journals. 24 x 7 Wi-fi facility is also available to students in the institute. Institute has made video editing room for students and faculty members to record their workshops and programs.

Director Cabin, board room, Faculty rooms, administrative office, placement office and exam control room also available with modern amenities.

The institute has separate common rooms and toilets for girls and boys. A playground for outdoor games such as throw ball, Volley basketball, cricket and lawn tennis. An indoor area is provided for games such as carrom board, chess and table tennis. Stationery store, Bank with ATMs and parking is also available on campus. Separate hostels for boys and girls with central mess facility. The campus has an Urban Training Centre having experienced Doctors, Nurse, Medical Social Worker, Sanitary Inspector to provide treatment to Student Staff. Health Centre having 7 Cots and 13 rooms.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://cms.sinhgad.edu/media/532177/4.1.1%20-%20institute%20infrastructure%20and%20physical%20facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Games:

An indoor area is provided for games such as carom board, chess and table tennis.

A spacious playground is available for outdoor cricket, football, volleyball, basketball, badminton, lawn tennis etc.

Gymnasium facilities are also available for staff and students.

Yoga:

The Yoga club has been formed for students to maintain good health, possess mental and emotional stability.

Facilities: Place/Area/Establishment year / user rate

1 Auditorium 268.4 / 2004 /100% The seating capacity of the hall is 300. All protect from sunlight. It is equipped with an electronic Lecture.

2 Seminar Hall -132/ 2004 /100% It is equipped with LCD and sound system and electronic Lecture. regularly to conduct Quiz, Trainings, Development Programmes, etc.

3 Girls / Boys Common Room - 75.00/ 2004 /100% The recreation room where a student can unwell.

4 SIBAR Lawn - 3850 /2004 /100% The Lawn is used to organize events like and other cultural and social Programmes.

5 Urban Health Centre -2600/ 2007 /100% We have Urban Health Training Centre having Nurse, Medical Social Worker, Sanitary treatment to Student, Staff. Health Centre with ample parking.

6Volleyball Ground-1500/2004 /100%

7 Basketball Court - 576 /2004 /100%

8 Tennis court – 1482/2004/100%

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://cms.sinhgad.edu/media/532183/4.1.2%20-%20institute%20adequate%20facilities%20for%20cultural%20activities,%20sports,%20games..pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://cms.sinhgad.edu/media/532285/4.1.3%20-%20ict%20enabled%C2%A0facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3142185

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software

Nature of automation (fully or partially)

Version

Year of automation

Easylib Software

Fully

6.0

2006

SIBAR Library established in the year 2004 with MBA & MCA Course. Our Library has a useful collection of textbooks, reference books, periodicals, magazines, soft skills, literature of foreign authors, competitive exam books, bound volumes of national international journals, project reports of students, etc. In the year 2009 we purchased Easylib Library Management Software for library automation. We give facilities like OPAC to search books for students & faculties. We kept one computer at the entrance of the SIBAR Library to search books. All books in the Library having bar-coded & Issue-Return Transaction have been done with Scanner. Students get their books in the rack with the help of a guide chart. EasyLib Software has modules like Masters, Circulation, Advanced OPAC, Requisition Admin Tool, etc for managing & functioning user-friendly.

4.2.1 Library Services:

1. Barcode based circulation service.

2.OPAC(Books searching tools)

3. E-Library/Digital Library

4. E-Books searching

5. Internet Facility

6.Electronic Document Delivery

7. Interlibrary Loan Facility

8. Reference Service

9. Referral Service.

10. E-mail & SMS service

11. CAS/SDI Service

12. Institutional Membership

13. Institutional Repository

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	[http://cms.sinhgad.edu/media/532189/4.2.1%20-%20integrated%20library%20management%20system%20(ilms).pdf](#)

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

7298

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

58

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

All the classrooms, computer labs, hostel and library of the institute are provided with internet facility.

Every system is protected with a username and password, individual login identities are provided to students and faculty to access the internet facility. The computers have been enabled with firewall for restricted access to the websites. All rooms in the girls and boy's hostels are provided with internet and Wi-Fi facility. All the servers are provided with power backup for uninterrupted service. Budget is allocated for the up gradation of software and the maintenance of computers. LCD projectors and computer system are provided in each classroom, computer lab, seminar hall, board room with internet access. The number of PCs to students' ratio at present is 1:2 which is more in proportion then the norms. Institution frequently updates its IT facilities including Wi-Fi with 12 access points.

Newly SIBAR hasadding a Video editing room and Language Labfor upcoming batches

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://cms.sinhgad.edu/media/532192/4.3.1% 20it%20infrastructure.pdf

4.3.2 - Number of Computers

371

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1731907

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has appointed housekeeping staff for day to day cleanliness of corridors, washrooms, hostels and maintenance of institute. Repair and maintenance of civil works, requisition slip is submitted by the office to Estate department. Electrical department and lawn, gardening department look after all electrical requirements,and lawn gardening as per works distributed.

Sports Complex: Maintenance of the sports ground is taken care by office. Cleaning of these grounds is done on a daily basis.

Computers: Physical verification of computer equipment is carried out every year including ICT equipment.

Library: As per the requirement of the syllabus of SPPU Books, Journals and magazines are added. Library and reading hall cleaning is done on a daily basis.

Classroom: Institute has class rooms as per required norms of AICTE and SPPU. It is equipped with a projector, LAN internet as well as Wi-Fi connection.Health Centre: Medical center has experienced Doctors, Nurse, Medical Social Worker, Inspector, ambulance facility to provide medical treatment to students, staff.

Laboratories: Laboratory is equipped with a projector, LAN internet. All LAN cables are connected through switches and all switches are connected through routers.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://cms.sinhgad.edu/media/532195/4.4.2%20-%20sop%20for%20maintaining.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

589

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

01

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	http://cms.sinhgad.edu/media/532315/5.1.3%20capacity%20builiding%20&%20skills%20enhancement.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

233

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

233

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

115

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

3

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- **At SIBAR, there is an active student's council since 2010. Institute gives an opportunity to students where they showcase their leadership and organizational skills. They are part of various & administrative, co-curricular and extracurricular committees in the institute and organize activities under faculty monitoring.**

- **Selection of students for various committees, constitution of committees, activities is managed by the chairpersons.**

- **SIBAR Student's Council comprises of**

- **Committee Chairman.**

- **Faculty Coordinator.**

- **Student representative members**

- **For the year 2021-22 the following committees have been formed:**

- **Class committee**

- **Placement Committee**

- Hostel Committee

- Ethical Concern & Development

- Grievance Redressal Cell

- Co-curricular Committee

- Cultural Committee

- Sports Committee

- Social Media committee

- Social Media committee

Roles and Responsibilities of Committees:

·Understanding the issues raised by the student representatives related to student and providing the necessary solution.

·Active participation of students and the representatives for organizing and conducting the activities at the institute, campus level and necessary support.

·Organizing and participating in the meeting along with the faculty members from the council in every academic year.

·To work as a conduit for smooth communication between student and college administration

·To serve the liaison in bringing any issues/suggestions/feedback to the administration at meeting

·To relay key messages from administration to the student (college also forward such important messages through formed WhatsApp group as well as through official emails)

·To suggest, develop and implement solutions to problems related to campus.

File Description	Documents
Paste link for additional information	http://cms.sinhgad.edu/media/532312/5.3.2%20-%20students%20engagement%20in%20activities%202021-2022.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

SIBAR Alumni Association contributes significantly to the development of the institution through financial and/or other support services.

SIBAR has a glorious history of meritorious students passing out under various management programs. As recognition of their achievements in various fields & to enlighten the current batch about practical corporate interface we have been hosting the Alumni Meet every year since 2010.

Nature of alumni events held in last one year

Alumni meet

Alumni Interaction

Expert Sessions

ALUMNI -STUDENT INTERACTION

Regular interaction in the form of

Guest Lecture

Panel Discussion

Placement

OJT

ALUMNI - INSTITUTE - INDUSTRY INTERACTION

The alumni contribute towards the placement, by informing about vacancies in different IT sectors and becoming referrals for the placement activity.

ALUMNI MEET

An Alumni meet is organized annually and participation increased every year. Cultural events are held, which work as ice-breakers & bond builders between the current students and Alumni.

ALUMNI FEEDBACK

The feedback forms enquiring about their time spent in SIBAR, their current working position is collected through e-mails. Alumni Meet feedbacks are collected to ensure the

satisfaction of alumni with the institute's efforts and suggest improvisations.

TO SUM UP

Alumni have their communication network on Facebook. The articles on various topics, their achievements, advancements and career opportunities are posted.

File Description	Documents
Paste link for additional information	http://cms.sinhgad.edu/media/532309/5.4.1%20-%20the%20alumni%20association.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution's distinctive characteristics are:

Despite the odds, SIBAR gave continuous efforts to remain connected with all stakeholders via various offline and online media.

1. SIBAR implemented a learning management system that included lecture meetings all as per the time table and syllabus. This was effectively combined with MOOC platforms to Enhance the effectiveness of study. A steady alumina -student connection has been maintained by SIBAR throughout the academic year.

2.SIBAR has a well-designed Mentoring program for all its students. Project based and case based learning. Integration of MOOC courses with other certification programs.

3. A continuous effort to remain connected is achieved through the Digital presence on Facebook, institute website, whatsApp groups,etc. The primary objective; being connected and up to date. It also helped SIBAR to develop a sense of belongingness. Faculty and students together have contributed about 80+ articles so far in domains such as motivation, experiential learning, business arenas,etc.

File Description	Documents
Paste link for additional information	http://cms.sinhgad.edu/media/532204/6.1.1%20vision%20and%20mission.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Sinhgad Technical Education Society teachers have a vital role to play in functioning of different committees.

The management gives freedom to director with all this academic committees to lead all the activities of various departments

In the academic monitoring committee, as an input students are scoring various grades in their university examination. Faculty members and supporting staff actively participate in all the academic related activities like mentor mentee, conduction of project based learning which helps in improving student's grades.

At start of every academic year librarian ask for the requirement of new books to the faculty and student's .Once faculty gives the name of new books, requisition is sent to directors for approval. Further they are procured and are ready reference for faculty and students. Also students are provide access to international libraries like British Library so that faculties and students are up to date about globalized environment. Library supporting staff provides various books to the teachers as well as to the students.

Placement cell works as medium between academics and the industry. Placement cell grooms the students to be industry ready by giving guest lectures by prominent industrialist, they provide grooming session.

File Description	Documents
Paste link for additional information	http://cms.sinhgad.edu/media/532207/6.1.2%20decentralization%20and%20participative%20management.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Case on Mentorship Program to showplan is effectively deployment:

The very purpose of the Student Mentoring at SIBAR is to take care of the overall development of students in terms of academic performance, building the career of students in terms of academic performance, building the career of students, motivate students to take up challenges .At SIBAR each Batch/Division has a coordinator who is responsible for day to day monitoring of the classes. Apart from the class faculty coordinators, Mentors (faculty) are allotted to groups of students

Each group consists of 10-15 students. The mentor monitors the performance the students under their mentorship. The mentors provide them personal, academic and social counselling .Students-Mentor meetings are conducted minimum thrice in a semester to understand them and provide them personal, academic, social counselling .Students with low attendance are questioned for their low attendance and asked to be punctual to college . They are told there absence would in the classes will be communicated to their parents .If the students are still absent in the classes the mentor calls up parent and inform them about their ward absence.

Alumni are invited for interactions with the final year students so as to help them analyze job profiles, and career options after completion of their course

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	http://cms.sinhgad.edu/media/532210/6.2.1%20the%20institutional%20strategic%20plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Sinhgad Technical Education Society, SIBAR has implemented effective and efficient plans and policies through the participative type of governance.as per SPPU syllabus each semester consists of number of different subjects for MBA, also as per SPPU syllabus each semester consists of number of different subjects for MCA.

The institute maintains decentralization by providing teaching methods with first as subject choice or subject preferences for semester 1,2,3,4 for MBA as well as for MCA.

After subject allocation faculties are asked to select books for these subjects and this list is presented to the library which procures books as per the requirement of faculties.

Teaching plan consists of chapters, sub chapters, book references, and web site references as per the syllabus provided by SPPU.

The overall coordinator is a medium between faculties and director. Faculties have freedom to conduct various activities.

Based on subjects, practical's, projects, detailed teaching plan prepared by each faculty for every semester in MBA as well as MCA. Lecture execution is done as per teaching plan. Based on the academic calendar and time table. Delivery report gets prepared by faculties.

File Description	Documents
Paste link for additional information	http://cms.sinhgad.edu/media/532401/6.2.2theinstitutebodiesforeffectiveandefficient.pdf
Link to Organogram of the institution webpage	http://cms.sinhgad.edu/media/532240/6.2.2%20-%20organogram%20of%20the%20institution%20webpage.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Institute have following welfare policies for our dedicated teaching and non teaching staff:

1. Motivating teaching and nonteaching staff for attending various programs like seminar,webinar,FDP etc

2. Encouraging our staff to achieve higher education.

3. Organizing various faculty development programs.

4. Granting on duty (OD) leave for presenting research papers at national and international level.

5. Motivating faculty to take membership of known technical and professional bodies like, AIMA,AIB, etc.

6. Encouraging faculties to do their research through various R&D funding agencies such as BCUDand external funded research etc.

7. Enabling teaching and nonteaching staff to make use of latest tools through awareness programs and technical trainings.

8. Providing access to Internet, audio-visual aids, software packages for upgrading knowledge and skills.

9. Staff quarters are provided to the ones who needed.

10. Provision of free hospital and medicine facility to the staff.

11. Sabatical/ Maternity/ etc. leaves are provided as per the government and university rules.

12. Campus is provided 24 hours security.

13. Playground with indoor and outdoor facility.

14. Generator backup is available in the campus.

File Description	Documents
Paste link for additional information	http://cms.sinhgad.edu/media/532404/6.3.1welfaremeasuresforteachingandnon-%20teaching%20staff.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

30

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance procedure followed at SIBAR is divided into three components.

Part A-The first component is done by the individual faculty .In this segment, the individual faculty furnishes information about the achievements he/she has attained in the ongoing academic year. This sheds light on his participation in FDP, seminar, conferences and workshops. Research has a substantial place in his research contribution to both national and international fronts

Part B- The second parameter of appraising is done by the Head of department i.e. the Director of SIBAR. In this section the authenticity and affectivity of the activities performed by the faculty is assessed by the Director along with the Monitoring committee.

Part C-The Third component is the end of the performance appraisal process. The Director hands over the performance appraisal to the founder President and Founder Secretary for further review, within a stipulated time frame.

Part D- All non-teaching staff members get appraisal with a number of different assessment parameters like quality, communication etc.Initiatives, interpersonal relation, service record are also important parameters in the assessment, attendance plays vital role in appraisal.Quality of work is the major parameter for non-teaching staff monitored by SIBAR.

File Description	Documents
Paste link for additional information	http://cms.sinhgad.edu/media/532407/6.3.5performanceappraisalsystem%C2%A0.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly

The Top Management has a well-defined procedure to monitor effective and efficient utilization of available resources for infrastructure, development and teaching learning process. All the major financial transactions are monitored by the Finance Director and approved by the President and Secretary. Institute has also a well-defined policy for handling the available financial resources.

Sinhgad Institute of Business Administration and Research conduct its internal and external audits regularly. For internal audit, Quarterly Internal Audit system is established. In addition to that Finance Department of Sinhgad Technical Education Society also performs surprise inspection for all the accounts. Institute also has established system for external audit. External audit is performed for every financial year. For the conduction of external audit the institution has appointed M/s K. S. Mali & Co. Rohan Complex, Mahatma Phule Chowk, At/Po/Tal. Sangola, Dist Solapur-413307.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource mobilization policy is formed which includes following points:

1. **To do optimum utilization of Infrastructural resources like computer laboratories, auditorium, and classrooms.**

2. **To do optimum utilization of human resources which includes teaching staff, non-teaching staff and students.**

3. **To focus on updating of academic and technical resources**

4. **To promote research consultancywe motivate students and faculties to undertake various research projects.**

5. **To organize faculty development programmes and cater industries with management development programmes.**

6. **To split money received through corporate training programmes/research consultancy/research projects/management development programmes among respective faculties and SIBAR. 60% is given to faculties and 40% for SIBAR.**

7. **To grant on duty leave to faculties for conducting management development programmes/corporate training programmes/ consultancy services.**

File Description	Documents
Paste link for additional information	http://cms.sinhgad.edu/media/532225/6.4.3%20strategies%20for%20mobilisation%20and%20utilisation%20of%20resources.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

SIBAR IQAC has added to the year in the following ways

- **Intellectual property right and patent filing FDP wasundertaken as knowledge upgradation activity and faculty and student have published their copyright .**
- **Academic responsibilities andExam conduction at institute level was done in time under the exam cell time and efficitently.**
- **The Establishment of IIC which is an initiative of the Ministry of Education India, is set-up, and activities as per the directives of the coordinators we conducted.Innovation Competitions were conducted to encourage students.**
- **Certification and Add-On courses wereconducted for improving students' skills, along with it students took NPTEL and Swayam courses.**
- **Guest sessions and Case based learning finds way in weekly time table.**
- **Industrial Visits were a part of experiential learning.**
- **3 CSR activities wereundertaken with the involvement of local citizens and government bodies.**
- **Happiness week and cultural fest was organized, an extravagant program "Maaji Aai Majya Collegeaat" on the occuation of women's day was conducted.**
- **Maintenance and updation were done of the college premises and hostel.**

File Description	Documents
Paste link for additional information	http://cms.sinhgad.edu/media/532745/iqac-minutes%20of%20meeting.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The academic monitoring committee takes continuous efforts to improve academic and administrative performance of the institution.

Project Based Learning —MCA

At the end of the MCA program students must be able to apply the knowledge of computing fundamentals, computing specialization, mathematics, and domain knowledge appropriate for the computing specialization to the abstraction and conceptualization of computing models from defined problems and requirements.

Over a period of 1-week students are required to attend it. A Mini project of 5 Credit points is an assignment that the student needs to complete in first 3 semesters in order to strengthen the understanding of fundamentals through effective application of the courses learnt. In the final 4th semester student work in different companies as interns or trainees.

MBA Case based learning :

· In MBA Academic Calendar we have 2 hours every Tuesday for Case Study Session

- **Case comes our Sinhgad Technical Education Society**

- **This case is first read by the case coordinator in individual divisions**

- **Coordinator tries to make lucid understanding of the case to the students**

- **Once the case has been truly understood by the Students**

- **The case is discussed by students among themselves**

- **After that alternative solutions come up**

- **The Best Solutions is then discussed and awarded linking to various Syllabus**

File Description	Documents
Paste link for additional information	http://cms.sinhgad.edu/media/532748/iqac%20notification.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitivity is an inherent value in the cultural ethos of the institute and its neighboring community, as is evident by the following facilities –

Safety and Security

? Well-trained and vigilant security guards stationed across the campus.

? Security checkpoints at all campus entries and exits.

? Extensive surveillance network with 24x7 monitored control rooms.

? Rotational duty by all non-teaching staff members for discipline and security in the campus.

? Night Patrols by Security guards.

? Strict implementation of Anti-Ragging, Anti-Smoking Campus.

? Separate hostels for men and women with dedicated wardens.

Counseling

? Formal and informal avenues for counseling female and male students by staff for academic and other issues/problems.

? Grievance Redressal Committees for staff and students

Gender sensitization courses and workshops :

? Human rights

? Gender equality andsensitization workshops

? Specific courses dedicated to gender issues.

? Others – Entrance Exam Counseling, Orientation Programme for Students.

Common Rooms:

? InDepartments, common rooms have been allocated for men and women, which also facilitate meetings and discussions.

Other Measuresinclude

? Curriculum, Co-curricular activities. and Coursework.

? Enrolment of women students and women staff SIBAR has been successful in caring for its diverse students and staff population harmoniously in its efforts to steadily achieve gender equality.

File Description	Documents
Annual gender sensitization action plan	http://cms.sinhgad.edu/media/532422/7.1.1%20-%20institutepromotionofgenderequity.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://cms.sinhgad.edu/media/532425/7.1.1photosoffacilities.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SIBARhas a deep concern to protect the environment, health, and well-being throughimplementation of effective waste management practices such as segregation, recycling, and composting.

Awakening to control a 'throw-away' lifestyle and grow consciousness of generating less waste among students, staff, and faculty members hasbeen adopted. Our housekeeping staff, gardeners, and sweepers help insegregation of waste.

The institute implements several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. The institute management has also advised refusing anything which is not needed. The institute has different dustbins to segregate the different wastes into wet and dry.The housekeeping staffdeal with the segregationof waste.

The institute strives to reduce waste, it has a sewage treatment plant, a biogas plant to deal withwet waste out from its institute canteens and mess, a water recycling unit, wherein the grey water from sewers is re-used to water the lawn and other green areas in the campus. In additioninstitute also has a garbage recycling unit installed on its premises.

By means of sign boards all visiting the institute are made conscious about their responsibilities towards the environment.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles**	B. Any 3 of the above

3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]()
Policy documents and information brochures on the support to be provided	[View File]()
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

SIBAR has been at the forefront of all activities and events that dissolves the barriers among all its stakeholders. Every effort is put in by the Faculty members, staff and students including the alumni to bring about a harmonious culture. Several activities are conducted keeping at bay caste creed or colour. A Brief of the activities is as follows:

Sr. No.

Content

Details

1

CSR Activity – Construction Site

Report with Photos

2

Blood Donation

Report with Photos

3

Eye Check-up camp

Report with Photos

4

Dental Check-up camp

Report with Photos

5

Seminar on Gender Justice & Equality

Report with photos

6

Tribute Shri Lata Mangeshkar

Newspaper Article

7

Euphoria – Happiness Week

Report with Photos

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institute has been committed to educating students as constitutionally aware citizens

sensitized to their fundamental rights and duties. Several activities for students and general public is conducted to apprise them of the constitutional obligations.

The students are sensitized about the Universal Human Values right from Day 1 during the induction program (Program Flow of Induction is appended). A session is conducted to ensure they are informed and made aware of some of these values. Constitution Day

celebration by having students read aloud the Preamble to the Constitution on 26th November, 2021. The Preamble is displayed on different floors of the institution

Another mechanism that ensures sensitization to Human Rights and the Constitution is the one credit paper that is compulsory for each student across different semesters as mentioned below:

List of One Credit Courses

· Human Rights Paper I

· Human Rights Paper II

http://www.unipune.ac.in/university_files/HRE-Syllabus-new.pdf

· Introduction to Constitution Paper I

· Introduction to Constitution Paper II

http://unipune.ac.in/university_files/Constitution/All%20PG%20Compulsory%20Paper%20Introduction%20to%20Constitution_13.012021.pdf

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://unipune.ac.in/university_files/Constitution/All%20PG%20Compulsory%20Paper%20Introduction%20to%20Constitution_13.012021.pdf
Any other relevant information	http://www.unipune.ac.in/university_files/HRE-Syllabus-new.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Days of national and international importance receive equal importance by SIBAR stakeholders.

The integral value system/culture brings out the students reservations as well and then they embrace diverse beliefs and value systems. Respect for ones and others traditions, reverence etc is inculcated through such activities. Some of they are as follows:

· International Womens Day

· International Yoga Day

· International Mother Tongue Day

· Savitribai Phule Jayanti

· Chhatrapati Shivaji Maharaj Jayanti

· Marathi Bhasha Uniqueness of the event made it make it to the newspapers.

· International Yoga Day Celebration

· Gandhi Jayanti Celebration and many more

· Independence Day Celebration – Flag Hoisting ceremony

· Republic Day Celebration – Flag Unfurling ceremony

• **Constitution Day Celebration – Reading Preamble to the Constitution by students.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

1. Title of the Best Practice

Counselling through Psychometric Test & Competency Mapping of students

The Practice

The competency mapping was done in two stages:

1. Competency Test

2. Personal Interviews

Evidence of Success

A total of 87 students attempted the Test and also appeared for the Competency based mapping session.

Best Practice 2 - IPR

1. Title of the Practice

IPR Awareness and Implementation Program

The Practice

Initially by the means of workshops and seminars and then slowly but steadily by applying them to different IPRs. Activities and awareness programs are conducted at the institute :

Geographical Indication: A form of Intellectual Property, Workshop on Intellectual Property Rights (IPRs) and IP management for start up, Out of the box thinking for problem solving, My Story - "Start with FreeLancing", Poster Competition, World Intellectual Property Day with more than 10 copyright applications filed.

Faculties also undertook Innovation Ambassador Training and got certified. Regional IIC meet was also attended by our faculties, for interaction with the other IICs.

5. Evidence of Success

World Intellectual Property Day with more than 10 copyright applications filed.

File Description	Documents
Best practices in the Institutional website	http://cms.sinhgad.edu/media/532306/7.2%20 -%20best%20practices.pdf
Any other relevant information	http://cms.sinhgad.edu/media/532306/7.2%20 -%20best%20practices.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SIBAR motivates the staff towardsupgrading of their knowledge and skills by attending and participating in different research workshops, FDPs and conferences. The institute bares a portion ofexpenses in this regard and gives on duty leave to attend these types of programmes. The institute constantly strives to uphold its IPR awareness and implementation and provides resources and time to create a strong faculty IPR profile. Faculties have undertaken at least 10 copyrights with more in the filing process. The staff is also motivated to take up extended and higher education in their respective fields, throughNPTEL certification, MOOC courses, Refresher programs, UGC and SPPU training andpursue PhD. We have 80% of the staff that has either completed their PhD or are pursuing it at various universities. Promotions and

appraisals are offered to faculties to encourage them for their efforts at the institute.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

Sinhgad Institute of Business administration and Research (SIBAR) has become increasingly popular among students seeking a career in IT technologies, business or looking to advance their career in this field. SIBAR is keen at focusing on disruptive technologies, business education, academic rigor, and career orientation.

SIBAR places a strong emphasis on practical skills with an eye on current trends and technologies. We use project based, case method to teach concepts and encourage students to undertake internships or other forms of experiential learning.We also aim to be academically diverse, attracting students from a variety of backgrounds and cultures.

Research is another important focus of SIBAR, with students and faculty members conducting research on topics related to their specialization. This research helps to inform about the curriculum and keep it up-to-date with the latest trends and best practices.

SIBAR also offers networking opportunities, which can be invaluable in helping students build their professional networks and connect with alumni, industry leaders, and other professionals.

SIBARfocus on business education, academic rigor, and career orientation, we strive to be an optimal choice for students looking to prepare for a career in IT or business field.